



Summary of proposed changes to the EMAC club constitution – AGM 2023

Minor changes – consistency any mention of “Chairman” is changed to “Chair”, EAMA updated to EMAA. The constitution refers to two secretaries the term General Secretary is used to distinguish the post from Membership Secretary. The word “General” may be dropped in everyday use.

The documents have been proof read to ensure that grammar used is consistent leading to a small number of corrections.

1. 2. Aims and objectives

Insert new para re area of club remove *in the East of England* from second bullet

- The club membership will be drawn primarily from, but not exclusively from the East of England being the counties of Bedfordshire, Buckinghamshire, Cambridgeshire, Essex, Hertfordshire, Lincolnshire, Norfolk, Northamptonshire & Suffolk.
- To provide competition for its members against other athletes meeting the eligibility criteria for masters competition;

2. 3. Membership

Insert as new first sentence.

“Eastern Masters AC embraces diversity and difference and is committed to providing opportunities that are safe, inclusive, accessible, and equitable. Our Inclusion Policy is at appendix A.”

In third sentence insert “as defined by England Athletics” after second claim we don’t otherwise explain the terms first/second claim membership.

3. 4. Membership fees

Add the following to clarify practice.

“Any fees paid at a later date provide membership for the part-year up to the following 31st March. In exceptional circumstances (e.g. pandemic lockdown) the committee may approve granting membership for more than a twelvemonth in respect of a single subscription/fee.”

4. 5. Officers of the club

Add Officer – **Welfare Officer** to list

Add at end “The office of Chair & Treasurer may not be held by the same person at the same time”

Both are required by EA club standards.



5. 6. Management of the club

Delete final paragraph re discipline below. This is now dealt with at 9.

“The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules, regulations or constitution. The Management Committee will be responsible for taking any disciplinary action following such hearings.”

6. 7. Finance

Replace sentence commencing “Any payments drawn.....” with

“Any payments drawn against club funds should be verified by two signatures for a cheque or two electronic verifications for online banking from the nominated officers of the club.”

To update for current practice. The Treasurer, the General Secretary and the Chair are the current nominees.

7. 9. Discipline and appeals

delete the whole of this section and replace with

“9. Grievances, Complaints & Disputes Procedure

Any complaints grievances or disputes of misconduct regarding the behaviour of Members or Officers of the Club shall be dealt with by the Club in accordance with its discipline and appeals process at Appendix B.”

Insert at end of constitution

“Appx B

Discipline & Appeals process for Grievances, Complaints and Disputes
...etc”

8. Insert at 10, renumber beyond

“10. Safeguarding- Vulnerable Adults

All concerns, allegations or reports of malpractice or abuse relating to vulnerable adults will be recorded and responded to swiftly and appropriately in accordance with the Club’s and England Athletics’s safeguarding policy and procedures.

The Club Chair shall be the lead Officer for all Members in the event of any safeguarding concerns and will liaise with the safeguarding officer of the individuals first claim club.”

Safeguarding policy is a code requirement.



9. Insert at 11, renumber beyond
"Privacy & Personal data

Eastern Master AC are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, data is stored with the British Masters Athletics Federation database to which club officers have access. The BMAF privacy policy can be found on the BMAF website. The BMAF is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way. EMAC's privacy policy can be found at Appendix C."

10. Dissolution

Delete "or by postal ballot of all the members" add after EGM

"followed by a majority vote in a postal ballot of all the members."

An AGM or EGM is quorate with 10 members, a majority could be 6 members. For dissolution a more encompassing vote should be required.

Robert Lands, General Secretary
09/12/2022